



## ACCESSIBILITY REQUEST & FEEDBACK FORM

### Personal Information

Name \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

### Request for Documents in Alternate Formats

Name of Document: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Event (if applicable): \_\_\_\_\_

Which format would you prefer?

- Braille
- Audio
- Plain Language
- Large Print: Preferred font size: \_\_\_\_\_  
 Preferred font style: \_\_\_\_\_
- Electronic:
  - Microsoft Word
  - HTML
  - Rich Text
  - PDF
- Other: \_\_\_\_\_

Request for American Sign Language (ASL) Interpreter or Captioning:

Date Interpreter Required: \_\_\_\_\_  
 Duration Interpreter is Required: \_\_\_\_\_  
 Type of Meeting: \_\_\_\_\_

### Comments – Tell us your story

Tell us about your experience - when things go well and when things could have gone better. Your feedback and suggestions are valued

\_\_\_\_\_

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Completed forms can be submitted in person or by mail to the Western School Division, 4-75 Thornhill Street, Morden, MB, R6M 1P2. They may also be emailed to the Accessibility Coordinator at [accesswsd@westernsd.mb.ca](mailto:accesswsd@westernsd.mb.ca)

Any questions or comments can be directed to the Accessibility Coordinator at 204-822-4448 or [accesswsd@westernsd.mb.ca](mailto:accesswsd@westernsd.mb.ca)